

Roll No.

12006

**MBA 2 Yr. 1st Semester (CBCS)
Examination – December, 2018**

COMPUTER APPLICATIONS IN MANAGEMENT

Paper : 16IMG21C6

Time : Three Hours]

[Maximum Marks : 50

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : Attempt all *five* parts of the question in Section A. Attempt *four* questions selecting *one* question from each Unit in Section B. All questions carry equal marks.

SECTION – A

1. Explain the following :

- (a) Any three characteristics of a Computer
- (b) Computer language
- (c) Mail merge in MS-Word

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- (d) Network topology
- (e) Any three objectives of a database approach

SECTION – B

UNIT – I

2. What are analog and digital computers ? Classify digital computers on the basis of their size, speed, memory and use.
3. What is an operating system ? Discuss the major functions and different types of operating system.

UNIT – II

4. What are standard and formatting toolbars in MS-Word ? Explain various options available in these toolbars of MS-Word.
5. What are the advantages of using MS-Excel ? How a worksheet is created in MS-Excel ? Illustrate any *three* built-in-functions of MS-Excel.

UNIT – III

6. What are the major computer security threats on the internet ? How can we counter these threats ?

7. Explain in brief the following :

- (a) Internet Protocol Address
- (b) Bandwidth
- (c) Packet transmission
- (d) E-mail

UNIT – IV

8. Define a database. Discuss the main advantages and limitations of database approach.
9. Illustrate with the help of suitable example the concept and importance of entity, attributes, schema and subschema in the design of a database.
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